



The financial assistance program of the Hospital is a program designed to provide medical care for free or at a reduced cost if the recipient of the care is not able to pay for the services received. This program does not cover services that are provided by medical personnel not considered part of the hospital's medical staff; for example, radiologists or anesthesiologists not employed by the hospital.

Eligibility for this program is based upon your family income and resources, taking family size into account. Additionally, you must apply for and use any private health care coverage or government health care coverage (such as Medicaid and Medicare) available to you.

You must submit **all** of the following documents as evidence of your eligibility. If you have other documents that will support your eligibility, you may submit those as well. ***Please do not send originals, as the documents are securely shredded after a decision has been reached.***

- **Pay stubs for the last 3 pay periods**
- **Income tax returns from the previous year**
- **Proof of any other income for the past 3 months (social security, disability, pensions, unemployment)**
- **Bank statements for the last 3 months (checking, savings, Certificates of Deposit and/or Money Market)**
- **Outstanding Loans/payment amounts (if applicable)**
- **Unemployment compensation forms approving or denying your claim (if Applicable)**
- **Written statements from welfare agencies. (if Applicable)**
- **Detailed letter explaining your current financial situation**
- **Copy of drivers License or photo ID**

Once the hospital has received the requested documentation from you, we will make every reasonable effort to make a determination and notify you of our decision within **30 calendar days**.

You may return the completed application either in person, via email or U.S. mail. If returning in person, please bring to the financial Counselor office located in office D1534 at the main campus of Elmhurst Memorial Hospital. If returning the application via email or mail, please use the following information.

Elmhurst Hospital  
155 Brush Hill Rd  
Elmhurst, IL 60126  
Attn: Rick Devries, Financial Assistance Coordinator  
Direct phone # (331) 221-3208  
Email: rdevrie@emhc.org