

Further your career – Become a Medical Assistant with NorthShore – Edward-Elmhurst Health



You're invited to apply to a special Medical Assistant apprenticeship program offered by [NorthShore – Edward-Elmhurst Health \(NS-EEH\)](#). This is a full-time, paid benefited position that entails classroom and on-the-job training within the 40-hour work week. **All tuition costs are covered.**

What does a Medical Assistant (MA) do?

Medical Assistants are an integral part of the medical team and provide care to patients in a fast-paced, team-oriented environment. Working under the close supervision of a physician or advanced practice clinician, MAs perform select clinical functions to enhance delivery of patient care, including rooming the patient, taking vital signs, administering medication, and following up with patients by phone or MyChart. They may also perform diagnostic tests such as EKGs or in-office labs.

The MA Apprenticeship program starts with a 16-week session. The MA apprenticeship is a full-time paid position. After completion of the program, the apprentice will be able to work as a Medical Assistant within the NS-EEH system. After completion of the MA Apprentice program, the salary starts at \$19.39/hour.

How can I be considered?

Those who are interested must:

- [Apply via the NS-EEH career page.](#)
- Interview with NS-EEH Human Resources and MA Academy leadership
- Not be currently enrolled in another healthcare training program

What are key expectations of program participants?

- Complete the 16-week apprenticeship program.
- Be on time for all classes and working shifts.
- Be flexible with the hours worked vs. classroom hours. Hours vary based off progression in the program. Total hours will not exceed 40 per week. Additional studying outside of the 40 hours is encouraged but not required.
- Complete clinical rotations at various Edward-Elmhurst Health departments under MA Academy supervision.
- Interview for Medical Assistant positions at NorthShore or Edward-Elmhurst Health.
- Agree to accept a Medical Assistant position within the NS-EEH system.
- Work for NS-EEH for 12 months following the completion of the 16-week program to be eligible for 100% coverage of the cost of the program and certification.

The next session is scheduled to begin January 2024. Applications will be accepted through November 18. For additional information or questions, please contact Amanda Spagnolo at Amanda.Spagnolo@eehealth.org.